

Maintenance Operations 2929 N Kerby Ave, Portland OR 97227
Phone: 503-823-4000 Portland.gov/Transportation

April 1, 2026

To: The Oregon Environmental Services Advisory Council (OESAC), CEU Committee

From: Carlos M. López
Senior Program Manager, PBOT Maintenance Operations Division, City of Portland

Molly Nause-McCord
Civil Engineer, Collections Systems Maintenance Engineering, BES, City of Portland

Re: Request for CEU Certification Approval of Educational Session Series, Please Read Me First

Additional Attachments to this Document: Session Schedule, Bios, and Descriptions

Dear OESAC Review Board;

The City of Portland's Bureau of Transportation, Maintenance Operations Division (PBOTMO) is hosting a series of continuing education lectures in 2026.

PBOTMO provides maintenance, operations, repair, and emergency response services to the Portland Bureau of Environmental Services (BES), for their sewer + stormwater assets, and collections systems.


This comprehensive series of lectures, demonstrations, and tours will be hosted by BES to provide insight and advanced education to our operators into the regulation, design, system components, function, permitting, standards, and critical operation of the wastewater and stormwater collections systems that the PBOTMO crews assist in maintaining.

Key Details:

- Dates: Lectures will occur monthly, as shown on the attached training schedule.
- Access: This is an in-house training that will be available to current City and contract employees employed in either the PBOTMO Engineering Services Support Division or BES Collections System Operations and Maintenance Division.
- Attendance Type: Sessions will only be offered in person.
- Fee: There is no fee to attend, and all training will occur during employee working hours.
- Outreach: Training will be promoted through posters, group meeting announcements, and Outlook email lists
- Duration: Each session is planned for one hour with questions. Tours may take longer with travel which will not count towards CEU.
- Location: Lectures and Demonstrations will take place at the Portland Bureau of Transportation - Maintenance Operations Building, 2929 N Kerby Ave, Portland, OR 97227 which offers free parking. Tours will take place at the applicable site.


Keeping Track of Attendance & CEU Award:

The training room will be moderated by the Portland Bureau of Transportation, Maintenance Operations Division (PBOTMO) Group manager, or trained delegate. Each attendee seeking CEU credit will be responsible for signing into the room on the attendance record shown below at the start of the lecture. This will show they started on time and provide a head count.

 PBOT <small>PORTLAND BUREAU OF TRANSPORTATION</small>		Wastewater, Stormwater, & BES Educational Sessions for O&M <h3 style="text-align: right;">Training Check-In Sheet</h3>	
This document provides record of arrival to the session. It does not award CEU! In order to receive your CEU you must fill out and return your half sheet Class Attendance Record.			
Session Title: Stormwater, Groundwater, and Wellhead Protection During Maintenance and Operations Activities Session Location: PBOT Maintenance Operations Building, 2929 N Kerby Ave, Portland, OR 97227 Session Date: 2026-03-31 Session Starting At: 06:30 AM Page Number: ___ of ___			
Print Your Full Name Below		Print Your Full Name Below	

During the lectures, the Moderator will monitor the room and note any parties who leave the room for more than 10 minutes, marking them on this and disqualifying them from the CEU award.

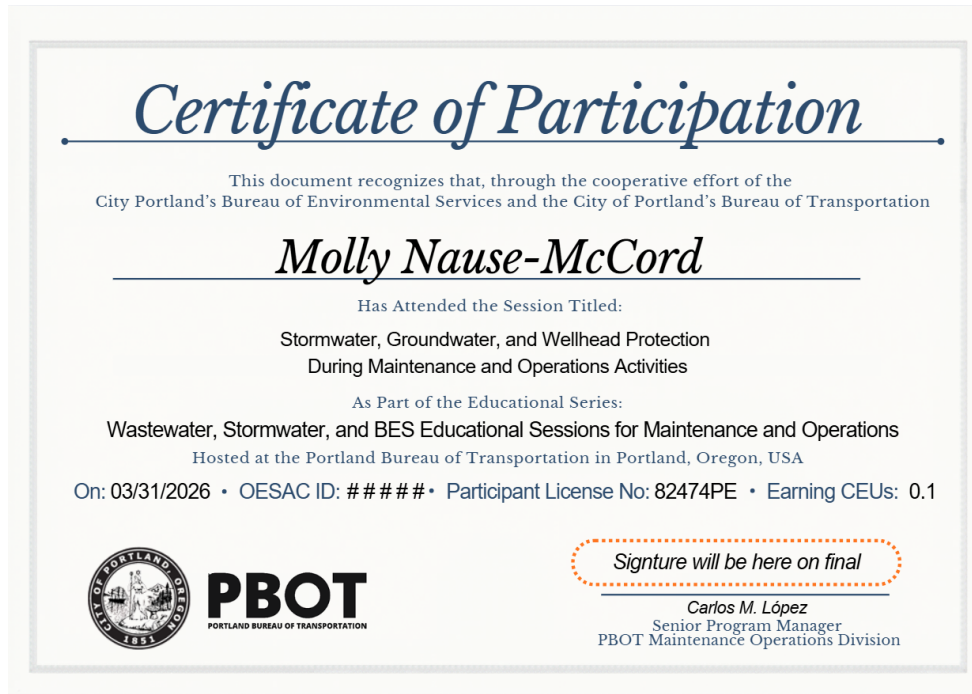
At the end of the lecture, all attendees must return a half sheet Class Attendance Record to the Moderator, who will verify it with a valid form of photo ID.

 PBOT <small>PORTLAND BUREAU OF TRANSPORTATION</small>		Wastewater, Stormwater, & BES Educational Sessions for O&M <h3 style="text-align: right;">Class Attendance Record and CEU Info</h3>	
This document provides the information needed in order to receive your CEU credits. Photo ID (such as your City badge) must be shown when you turn it in.			
Please Print the Below and Return to Carlos López or the Room Moderator at the End of the Session			
Date of Training:			
Your Name, as it appears on your License / Certification:			
Your City E-Mail Address:			
Alternative E-Mail Address:			
Your License or Certification Number:			
Moderator: Check Here for Photo ID Verification:			

Each training session will award 1 hour of learning credit, 0.1 CEU.

At the end of each session. The Training Sponsor will scan the Class Attendance Records and retain them as a record of verified attendance for the class.

The Sponsor will then issue a certificate for the CEU, sent to the Attendee via e-mail. Example shown below.



Each attendee will receive a certificate for each session/class's CEU award, since the lectures span the 2026 calendar year and attendance may vary.

Moderation:

All sessions will have at least two moderators. One will be dedicated to assisting with speaker technical assistance and running the session, the other will monitor full course attendance as described in the prior section.

Moderators will gently remind participants about adding their full legal license name, license number, and essential information on the half sheet Class Attendance Record, and to mute their phone in order to not cause any disturbances within the sessions.

The Schedule:

Attached is the class session schedule that outlines the class, date, information, bio of the presenters which outline their qualifications, and a preview of the content of the class which shows how it is applicable but also continuing education for the PBOTMO crews.

Please let me know if you need any additional information on the presenters, class content, or schedule as a whole.

Application Details:

Information entered at: https://www.oesac.org/Courses_New/Create

Part 1: Sponsor Information

- Sponsor ID: Left Blank, this is TBD – Requested
- Sponsor's Business Name: City of Portland, PBOTMO
- Sponsor Email: carlos.lopez@portlandoregon.gov
- Sponsor Name: Carlos Lopez
- Sponsor Address: 2929 N Kerby Ave, Portland, OR, 97227
- Sponsor's City: Portland

- Sponsor's State: OR
- Sponsor's Zipcode: 97227
- Sponsor's Phone: 503-310-2905
- Sponsor's Fax: Left Blank – N/A

Part 2: Course Information

- Is this application late? Yes
- Course Title: Wastewater, Stormwater, and BES Educational Sessions for Maintenance and Operations
- Target Audience: City of Portland's Bureau of Transportation, Maintenance Operations Division (PBOTMO)
- Instructor: Multiple
- Training Location: 2929 N Kerby Ave, Portland, OR, 97227
- OHA Drinking Water CEUs: 0
- DEQ Wastewater CEUs: 0.9
- Onsite Install CEUs: 0.0
- Onsite OandM CEUs: 0.9
- CurrentContactName: Molly Nause-McCord
- Business Name: Wastewater Collections Systems Maintenance Engineering, BES, City of Portland
- ContactAddress: 1120 SW 5th Ave, Room 613, Portland, Oregon 97204
- ContactCity: Portland
- ContactState: OR
- ContactZip: 97204
- CurrentContactPhone: 503-823-6361
- CurrentContactFax: None
- CurrentContactEmail: Molly.Nause-McCord@portlandoregon.gov
- HomeStudy?: No
- Recurring?: No
- Does this course promote a product?: No
- Online Beta Tester?: No
- Is this course only for inhouse employees?: Yes
- URL: None
- Comments: This comprehensive series of lectures, demonstrations, and tours will be hosted by BES to provide insight and advanced education to our operators into the regulation, design, system components, function, permitting, standards, and critical operation of the wastewater and stormwater collections systems that the PBOTMO crews assist in maintaining.

Thank you for your time in reviewing this application and for your consideration. If there is any more detail we can provide, or you have any questions, please reach out to us at the contact information in the application details section above.

Sincerely,

Carlos M. López
*Course Sponsor and Session Administrator
 Senior Program Manager, PBOT Maintenance Operations Division, City of Portland*

Molly Nause-McCord, P.E.
*Application and Documentation Coordinator
 Civil Engineer, Sewer Collections Systems Maintenance Engineering, BES, City of Portland*